

Poster Submission Instructions

1. Posters must be placed in the Google Drive shared drive SCMP401PosterSession#1 by Tuesday, April 2nd at 12N.

2. Your poster must be in PDF format and its filename should be *yourlastname.pdf*.

3. The easiest way to create your poster is to do it in Power Point. Create a presentation with a single slide with dimensions 36" by 36". (Use: Design | Slide Size | Page Setup | Slide Sized for: Custom). Use the usual Power Point tools to create the content of the slide. Then, after you have carefully reviewed the slide for content and readability, save the presentation as PDF (Use: File | Save | File Format: PDF). (Keep a backup copy in pptx format on your own laptop in case you have to make changes before the deadline.)